

**Corringham Parish Council**  
**Clerk to the Council: Mrs A Hayward**  
**Lindale Villa, Gringley Rd, Walkeringham DN10 4HT**  
**Tel: 01427 891118, email: angela@lindalevilla.com**

**Minutes of the Parish Council meeting held on Tuesday 5 June 2018 at 7.50 pm in Corringham Village Hall**

**Present:** Cllrs. D Semley (part Chair), P Hardwick (part Chair), J Sims, J Saxon, S Blades, M Parr and A Hayward (Clerk). Members of the Public: None

01.06.18 **Chairman's Remarks**

Cllr. Hardwick stood in as Chairman and welcomed everyone to the meeting. Cllr. Semley to join the meeting later after attending a Neighbourhood Planning meeting at another parish.

02.06.18 **Apologies for absence and reasons given**

Cllr. Howitt Cowan (other commitment)  
Cllr. Arthy (Holiday)  
Cllr. Eyre (other commitment)  
Cllr. Semley (lateness)  
PCSO J McFaul (wrong shift)

It was resolved to accept the apologies

03.06.18 **Declarations of interest**

The following declarations of interest were made:

Cllrs. J Sims, J Saxon, P Hardwick and S Blades – village hall matters (committee members)  
Cllr. M Parr and Cllr. Hardwick – allotment matters

04.06.18 **Public Discussion**

None

05.06.18 **Notes of the last meeting of the Council**

The minutes of the meeting held on 1 May 2018 were discussed and resolved as being a true record.

06.06.18 **Police Report**

PCSO McFaul sent in the following report:

Incidents as follows:

02/06/18 – window wipers snapped off a vehicle parked on East Lane  
24/05/18 – Suspicious van – everything in order when checked out by police  
17/05/18 – Suspicious van on Middle Street (no registration given)

07.06.18 **District and County Councillors' reports**

**District Councillor's Report**

Cllr. Howitt-Cowan had forwarded the following report:

1. On 1 June the new contract was signed for the Well Being and leisure centre or hub in Gainsborough. It has taken two years to complete. This represents a huge investment which will transform the 'offer' at the hub, there is to be a leisure hub built at Market Rasen, and there is to be an outreach programme for the district providing wellbeing in our village halls and green spaces wherever possible. It is vital that we take more seriously provision for our physical and mental health and the two hubs and the outreach are to contribute towards that goal.
2. Wellbeing is very much on the agenda and can I draw your attention to wellbeing service for everyone over 18 who reside in Lincolnshire, [www.wellbeing.org](http://www.wellbeing.org)
3. Grants from WLDC which are limited will now carry a Wellbeing label and all applicants will have to justify how their organization meets wellbeing provision.
4. Customer Service at WLDC is to undergo a 'shake up' and we need to be more professional, efficient and customer centred.
5. The Lincolnshire Wolds are listed as outstanding; they are unique to the East Midlands. WLDC is hoping to have them designated as a National Park. A consultation is in the public domain on the future of the Wolds and one idea to extend the catchment which means N Lincolnshire and more of the Wolds in WL will be captured by a new red line and East Lindsey is planning a Wolds Churches Festival next year modelled on WL Churches Festival.

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6. The 2016 Local Plan for central Lincolnshire is under review at this present time.
7. There is a survey being distributed to all parish councils under the auspices of the Scrutiny committee which is doing a piece of work on the public realm, what we require is a listing of green space provision, walks, play areas for recreation and those pursuing a Neighbourhood Plan will be including this in their work. I hope the PC will co-operate
8. I wish to thank you once again in participating in the WL Churches Festival. I have no data as yet but will feed back to you later this summer. Anecdotally we have received positive comments
9. I am delighted that Corringham has decided to take up their Neighbourhood Plan, which means that out of the nine parishes forming the Hemswell Ward five are working hard to produce one. Willoughton are making great strides and I think that may be the first parish to have its Neighbourhood Plan approved in the Ward. It represents a lot of hard work however it does provide the unique opportunity of each community designing the shape and character of their village which has legal footing in Planning.
10. Lincolnshire Show will soon up on us and if you attend please visit the tent which celebrates the work of the Council; you will be warmly received.
11. Members are reviewing the Corporate Plan and there are to be three themes to the vision; Council, Place and People.
12. Lincolnshire Waste Strategy: recommendations are being made at Prosperous Communities this very evening. It may lead to a change in our behaviour when it comes to selecting waste for disposal, currently we have three collection bins, what may be proposed is selecting food waste for renewable energy
13. The regeneration of Gainsborough gathers pace, the Sun Inn Hotel should be ready to welcome patrons in September with are refurbished Roseway car park. There are some good news stories to be revealed in the next week or so, watch this space!

WLDC is giving serious consideration to creating a Lottery, the proceeds after costs will go to community and good causes.

County Councillor's Report

None received.

08.06.18

**Clerk's Report**

The following update was given:

- ACIS are to arrange the tidying up of the Mill Mere building plot as soon as possible. There are no current plans to development the site in this financial year.
- A complaint has been made to LCC Highways re. the standard of the recent grassing cutting. Await reply. Also enquired about planning near the signs on the verge, again no response.
- The Clerk presented a number of options for the purchase of filing cabinets. It was agreed to purchase one 2-drawer cabinet and one 3-drawer cabinet. Clerk to progress

09.06.18

Reports

Village Hall

Cllr. Blades reported as follows:

- There is to be a treasure hunt on 16<sup>th</sup> June. The scarecrow competition had been poorly supported.
- Still looking at sorting out something for St. Lawrence Day, however there appears to be a lack of interest.
- Some members of the village hall committee attended a village hall cluster meeting which they found quite informative.

Neighbourhood Plan

Cllr. Semley reported as follows:

Cllr. Semley had met with Nev Brown of WLDC and this had generated a lot of ideas and suggestions including meeting up with other NHP Groups. A recent meeting with Hemwell's group had proved fruitful with more contacts and information gathered. It is planned to hold a Corringham NHP next week.

10.06.18

**Matters for consideration**

Emergency Planning

It was agreed to defer until the after the community resilience conference to be held in July.

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General Data Protection Legislation (GDPR)

It was resolved to adopt the following policies and procedures

- To adopt the GDPR Data Map
- To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
- To adopt the Privacy Notices
- To receive completed Security Compliance Checklists from all Councillors
- To resolve that the council registers with the ICO and pays the relevant Data Protection Fee

Cllr Semley joined the meeting and took the position of Chair.

Grass Cutting at the Cemetery

It had been reported that the grass cutter has been using a private access to access the cemetery to cut the grass. The landowner has lodged a complaint to the parish council and was concerned that if the field is used on a regular basis, it would soon become a trackway and would encourage others to use it. The Parish Council had not given the grass cutter permission to use the private land for access. After some discussion it was agreed to ask the grass cutter to refrain from using the land and ask him to quote using smaller equipment which could fit through the church gates at the front of the church. It was also agreed to send a letter of apology to the landowner.

It was also agreed to try to organise a group of volunteers to meet up on Sunday to cut the cemetery grass. Cllr. Saxon to co-ordinate.

11.06.18

**Financial Matters**

Financial Report:

Income to date: £8,523.14

Outgoings to date: £2,118.46

Funds available as at 05/06/18: £12,518.33

The following payments were proposed, seconded, voted and agreed.

Cheque Number	£	Payee	Reason
100166	240.12	Staff	Salary
100165	240.00	S W Hurst	Laying of Plinths
100166	50.00	L Summers	Internal Audit Fee
100167	214.80	MKS Groundwork	Grass Cutting

Approval of the 2017/18 Annual Return

The Clerk presented the 2017/18 annual return for approval. After review the Parish Council resolved to approved the following

1. Certificate of Exemption
2. Annual Governance Statement
3. Accounting Statement

Details would be posted on the Parish Council website

12.06.18

**Planning Matters**

New Planning Applications:

137664 – Strawsons Building, Grand Road, Corringham Road Industrial Estate, Gainsborough  
Proposal: Creation of new units with class use of B2-B8 with ancillary trade counter, including ext. and refurbishment of existing units with alterations to existing service yard.

It was noted that this planning application was not in the Corringham Parish. The Parish Council, however had no objections to the proposal.

Planning Decisions: None

13.06.18

**Correspondence**

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The following correspondence was received

WLDC – Parish Lighting Policy  
WLDC – Press Release, Lincolnshire Wolds Activity Plan  
WLDC – Fly-tipper convicted  
Joint Municipal Waste Management Strategy - Consultation  
WLDC – Public Realm Survey 2018  
*All noted*

14.06.18

**Councillors' reports and items for inclusion on the next agenda**

The following items were reported:

- The footpath at Aisby has become overgrown. Cllr. Perraton-Williams was looking into this to find out when LCC were planning on cutting it back. Clerk to follow up.
- Yellow lines have appeared on Mill Mere and Aisby Lane. Clerk to enquire with LCC Highways as to the reason for the lines.
- The old seat was still in situ in the Cemetery. S Hurst is willing to put up the two new seats. The fittings to the seats appear to be missing. Cllr. Semley to contact Ari-cycle.

15.06.18

Date of next the meeting confirmed as Tuesday 3 July 2018 at 7.30pm on Corringham Village Hall.

Meeting closed at 9.07 pm

Signed ..... Date .....