

Corringham Parish Council
Clerk to the Council: Mrs A Hayward
Lindale Villa, Gringley Rd, Walkeringham DN10 4HT
Tel: 01427 891118, email: angela@lindalevilla.com

Minutes of the Parish Council meeting held on Tuesday 4 September 2018 at 7.30 pm in Corringham Village Hall

Present: Cllrs. D Semley (Chair), P Hardwick, J Sims, P Arthy, J Eyre, S Blades, M Parr and A Hayward (Clerk). Members of the Public: one. Two guest speakers: L Musgrave (Severn Trent Water (STW)) and P Hardy (Wrights)

01.09.18 **Chairman's Remarks**

Cllr. Semley welcomed everyone to the meeting and introduced the two speakers, Mr Musgrave from STW and Mr Hardy from Wrights. They gave a brief overview of recycling bio-solids including the various processes involved. It was explained that the bio-solids are tested and risk assessments undertaken before going out for fertilisers. Health and Safety regulations state that pathogens needed to be reduced by 99.9%. The process is also heavily regulated by other regulations and codes of practice. In addition to this, audits are regularly undertaken by organisations such as OFWAT, OFGEN, BAS and other interested Stakeholders. Every effort is made to keep the level of odour from the bio-solids to a minimum. If this causes a problem to residents they would consider not using the fields. Both speakers stated that would be happy speak to members of the public if there are any ongoing concerns.

02.09.18 **Apologies for absence and reasons given**

Cllr. Saxon (family illness)
Cllr. Howitt-Cowan (other commitment)
PCSO J McFaul (wrong shift)

It was resolved to accept the apologies

03.09.18 **Declarations of interest**

The following declarations of interest were made:

Cllrs. J Sims, P Hardwick and S Blades – village hall matters (committee members)
Cllrs. P Hardwick and M Parr – allotment matters
Cllr. M Parr – STW discussions

04.09.18 **Public Discussion**

During the STW presentation, one member of public directed questions to the guest speakers regarding the smell from the bio-solids and asked for a guarantee that the smell would not be allowed to happen again.

05.09.18 **Notes of the last meeting of the Council**

The minutes of the meeting held on 3 July 2018 were discussed and resolved as being a true record.

06.09.18 **Police Report**

None received.

07.09.18 **District and County Councillors' reports**

None received.

08.09.18 **Clerk's Report**

The following update was given:

- The replacement filing cabinet has now been delivered and is in situ.
- The Charity Commission Returns for Ashwins and Playing Field had been completed
- The Clerk had contacted Highways with on-going grass cutting issues including concern about the fire risk during the hot/dry spell, still no reply.
- The Parish Council is now registered with the Information Commissions Officer per the GDPR requirements
- WLDC Planning had confirmed that the Peacock and Binnington planning application would not be subject to CIL.

Severn Trent Water Visit

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Members who had visited the Severn Trent Water plant reported that the meeting had been very constructive and all had found the visit very informative and worthwhile.

09.09.18

Reports

Village Hall

Cllr. Sims asked that it be noted that, in terms of the health and safety aspects of food preparation at the village hall, the committee consisted of a member who was HACCP certified. After reviewing the food safety regulations, the village hall committee is to stipulate that any hirers of the hall must have at least one person who holds a current health and hygiene certificate.

Cllr. Blades reported as follows:

- A fund raising yard sale had recently been held
- A darts knockout is to take place on 15th September
- A tractor fun is to take place on 30th September

The committee are aware that travellers are moving into village hall car parks to make use of the free wi-fi and are therefore looking at whether or not the car park could become a designated green space.

Neighbourhood Plan

Cllr. Semley reported as follows:

A consultant had been engaged to put together the plan. The character assessment work would be sub-contracted out to another consultant. Examples of his work had look professional and well put together. A Locality grant application had been made for their 'basic' grant and also a 'technical' grant. A time plan had now been put together and the group would be looking to develop a community engagement strategy. Cllr. Semley to attend an upcoming CIL/NHP training session at WLDC.

10.09.18

Matters for consideration

Grass Cutting

Item deferred until the next meeting.

Emergency Planning

Cllrs. Eyre and Hardwick agreed to look at the emergency planning template with a view to completing as much as possible and assessing what actions/information would be required to complete the exercise.

Outstanding Actions

1. Playing Field/Pond/Fencing/Trees
It was agreed to meet on Tuesday 10th September at 5.00pm at the pond to assess what work was required.
2. Woodland Trust Tree Pack
Cllr. Saxon was absent so it was agreed to either deferred discussions until the next meeting or discuss further at the meeting at the pond on the 10th September if Cllr. Saxon able to attend.
3. Benches
A volunteer had agreed to lay a plinth at the village hall for one of the benches. The plinth for the bench for the High Street still needed to be organised. It was suggested that the volunteer be asked if he/she would consider laying both.

Budget Review

The Clerk went through the actual spend figures against budget. The precept had include monies for various maintenance work which was yet to be carried out including pond maintenance and work in and around the playing field area.

Councillor Training

LALC has organised a councillor training day on 4th December at 10.00am. Cllrs. Semley suggested that Councillors who had not yet attended training day consider attending. Cllrs. Semley, Arthy and Blades agreed to attend. Clerk to book the councillors onto the course.

Grit Spreader

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After reviewing various options/models it was resolved to purchase an Earthway EV-NSPRED salt spreader at a cost of £177.59. Clerk to progress.

Standing Orders and Financial Regulations

Item deferred until the next meeting.

11.09.18

Financial Matters

Financial Report:

Income to date: £8,623.14

Outgoings to date: £3,165.72

Funds available as at 04/09/18: £10,826.15

The following payments were proposed, seconded, voted and agreed.

Cheque Number	£	Payee	Reason
200171	359.05	Staff	Sal/Exps(incl. reimburse for f/cabinet)
200172	190.80	MKS Groundcare	Grass cutting – Pond Area
200173	40.00	ICO	ICO registration

12.09.18

Planning Matters

New Planning Applications:

None

Planning Decisions:

137941 – Proposal: planning application for extension to workshop
Location: Peacock and Binington Ltd, 18 High Street, Corringham

Decision: GRANT

13.09.18

Correspondence

The following correspondence was received

LALC – AGM 17/10/18

WLDC – Training Session: CIL and NHP

LALC – Local Councils Networking Day 27/09/18

All noted

14.09.18

Councillors' reports and items for inclusion on the next agenda

The following items were reported/agreed:

- Appointment of Parish Councillor to be included on the next agenda
- Newsletter to be included on the next agenda
- Clerk to chase Cty. Cllr. Perraton-Williams for news on the LCC Highways programme of works planned for this summer
- Clerk to query the markings on Pilham Lane
- Cllr. Arthy to have a go at taking the data off the SID log.
- It was noted that the hedges on the High Street were becoming overgrown. It was agreed to leave to see if they are cut now that the restriction had been lifted.
- Cllr. Sims asked permission to plant a tree in the cemetery in memory of her father-in-law. The Parish Council agreed to the request.
- It was reported that a drain on Middle Street was blocked – this had been reported.
- Cllr. Semley expressed her concern that the planned St Laurence day celebrations had been cancelled due to what appeared to be a general apathy towards supporting of the Church. This was particular concerning when the Parish Council is requested to support the Church by way of an annual donation.

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- It had been noted that ACIS had plans to build another 58 properties. Questions were asked about the Mill Mere site and why this had not yet been developed.

15.09.18 The date of the meeting was confirmed as Tuesday 2 October 2018 at 7.30pm on Corringham Village Hall.

Meeting closed at 9.34 pm

Signed Date