

Corringham Parish Council & Burial Authority
Minutes of an Extraordinary General Meeting Monday 9th May 2022

Present:

Parish Councillors: D Semley (Chair), J Stanser (Vice Chair), S Blades, M Parr, N Smith

1. Resolve to accept resignation of Clerk

It was resolved to accept the resignation of the Clerk

2. Resolve to recruit new Clerk

It was resolved to recruit a new Clerk.

Advert to be placed with LALC & on Social media pages

Existing job Advert and job description to be used

3. To resolve to appoint RFO

It was resolved that Cllr Stanser would act as RFO until new Clerk is in place

Cllr Semley is awaiting changeover of primary user for bank account then Cllr Stanser will be added

4. To agree distribution of Clerk's tasks

It was resolved that Cllr Smith would minute meetings moving forward until engagement of new Clerk

Other tasks were appended to next meeting

5. To agree Format for Parish Assembly on 20th May and invitations to outside agencies

It was resolved to invite the following outside agencies to give or send reports for inclusion at the Parish Assembly:

County Councillor

District Councillor

St Lawrence Church

Corringham Primary School

Lincolnshire Police

Corringham village Hall

It was resolved to invite Parishioners to attend with the opportunity to meet and talk with councillors on an informal basis and raise issues and ask questions.

Refreshments are to be provided

The event to be advertised via leaflets, notices and Social Media.

It was resolved to reinstate the start times of Ordinary meetings of the Parish Council to 7.30pm to avoid confusion for Parishioners and members of the public.

DATE OF NEXT MEETING – To resolve the note the date of the next Ordinary Meeting as **7th June 2022, 7.30pm**

Meeting Closed: 8.00 pm

Corringham Parish Council – Extraordinary General Meeting on Monday 9th May 2022. Minutes approved as a true and accurate record and signed as so by the Chair presiding.....

Date.....