

October 2nd 2022 - Minutes of Meeting

Minutes of Ordinary meeting of Corringham Parish Council, held on Tuesday 2nd October 2022 at 7.30 pm at Corringham Village Hall

Present: Parish Councillors: D. Semley (Chair) from 8pm, J.Stanser, S Blades, M. Parr, N.Smith,

Member(s) of the Public:

7.15pm – Public Forum: No attendees. Cllr. Howitt-Cowan: Report for October 2022 circulated prior to the meeting. Solar Panel proposal – PC to remain neutral villagers to be encouraged to give own individual ideas/voice.

Item

1. **CHAIRMAN'S REMARKS** Meeting was opened by Vice-Chair Cllr. Stanser who welcomed all to the meeting.
2. **APOLOGIES FOR ABSENCE** – District Cllr. Howitt-Cowan, PCSO Julie McFaul, Cllr. Perraton-Williams
3. **DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND TO RECEIVE ANY APPLICATIONS FOR DISPENSATION IN RELATION TO DISCLOSABLE PECUNIARY INTEREST** – None
4. **MINUTES** - To consider and resolve to:
RESOLVED that Minutes of the Ordinary Meeting held Tuesday 6th September 2022, approved and signed as a correct record.
5. **REPRESENTATIVE REPORTS** –
See under public Forum. No others received
6. **BUSINESS MATTERS FOR CONSIDERATION** -
 - a. Ecology Project Proposal.
 - i. **RESOLVED** to form a working group with Terms of Reference, to be written to ensure transparency and accountability, to include: ability to advise on spend only, main council to agree final expenditure. **[ACTION: Cllr Semley]**
 - ii. **RESOLVED** to approach a second company regarding works to the pond including: dredging, sluicing, bank clearance of one third and clearing marginal plants. **[ACTION: Cllr Smith]**
 - b. Cemetery Noticeboard
[ACTION: Cllr Stanser]
 - c. Signage

[ACTION: Cllr Stanser]

- d. Pond Safety Equipment
[ACTION: Cllr Stanser]
- e. Newsletter
RESOLVED Newsletter to be sent to counsellors for proof-reading by end of the week. Newsletter to include request for helpers for the upcoming Coronation **[ACTION: Cllr Semley]**
- f. Ashwin Charity and Land Holdings
Information still with the solicitor
- g. Clerk Duties
Application has been withdrawn
- h. PC Telephone
RESOLVED to purchase a pay-as-you-go phone with credit (£50-£100) to access and reply to PC e-mails and social media.
- i. Coronation
Discussed establishing a Coronation Committee. Previous members of the Jubilee Committee approached, but no interest shown due to unfair criticism received during the last event. **RESOLVED** to ask for helpers for the upcoming Coronation on the PC Facebook page.

7. FINANCIAL REPORTS – To receive the financial report and approve payments.

- a. Finance report
RESOLVED to spend £25.00 on a wreath for Remembrance Sunday

Bank Balance	Current Account: £12,103.80 BMM Reserve Account: £5,503.10 Total: £17,606.90 Accounts checked and reconciled to end of September 2022	
Bank Activity	Bank Charges September 2022: £8.00 Interest earned on reserve account: £1.27	
Expenditure (Payee)	Amount	Details
Paid invoices & expenses PC general		Village Hall – £24 – 04/10/22 Heathers Property Service £290 – 16/09/22 ICO registration £35 – Set up as DD – 30/9/22
Outstanding invoices & expenses - PC general	£	Awaiting Heathers Property Services Invoice for September
Payments received - general	£414.24	Grant monies for Ecology report - £414.24 – 15/09/22 - Lincolnshire Wildlife fund.
Payments received - outstanding		None

Jubilee	Donation of £100 made to Willingham Band	Payment made in October banking
VAT		Awaiting VAT return
Asset Register	Road signs & Cones to be added to asset register – photos required. Bench ends & left over slats need recovering from XXXXX. Items from Jubilee to be added in readiness for Coronation [J Stanser/ D Semley]	

b. PAYE Update
PAYE up to date with the tax office up to September 2022.

c. VAT
Training being undertaken

d. Finance Budget
Budget discussed. PC agreed to proposed budget plan.

8. COUNCILLOR TRAINING

a. Website Training

RESOLVED to buy training for £150+VAT with website support to tidy, update and make simpler the current PC website.

9. **PLANNING MATTERS** – To consider applications and responses to planning matters.
None submitted

10. ONGOING MINOR ITEMS, CORRESPONDENCE AND AGENDA ITEMS FOR THE NEXT MEETING

Bonfire – There is no insurance information to enable this to go ahead this year.

11. **DATE OF NEXT MEETING** – To resolve to note the date of the next Parish Council meeting
Tuesday 1st November 2022 – 7.30pm – Venue: Corringham School Cabin

Meeting Closed: 8.40pm

ADOPTED

01/11/2022