

CORRINGHAM PARISH COUNCIL - AGENDA

To: All Members of Corringham Parish Council

You are summoned to an Ordinary Meeting of Corringham Parish Council on **Tuesday 4 January 2022 at 7.30 pm**. The meeting will be held in the Corringham Village Hall, for the purpose of transacting the following business.

AGENDA

1. **CHAIRPERSON REMARKS**
2. **APOLOGIES FOR ABSENCE** – To receive and accept apologies from Councillors.
3. **DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS** – To receive declarations of interest in respect of matters in this agenda.
4. **PUBLIC QUESTION TIME** – To receive questions and statements, verbal or written from members of the public.
5. **MINUTES** - To consider and resolve to approve the Minutes of the Ordinary Meeting held on Tuesday 7 Dec 2021 and address matters arising.
6. **CO-OPTION OF NEW PARISH COUNCILLORS** – To receive expressions of interest for new Parish Councillors.
7. **REPRESENTATIVE REPORTS** - To receive reports from other agencies and sub-committees, including:
 - District, County Councillor and Police reports
 - Village Hall, Neighbourhood plan, Queen’s Platinum Jubilee Celebrations, William Ashwin Trust, Doctor’s Surgery, Pavement Condition (School works)
8. **BUSINESS MATTERS FOR CONSIDERATION** -
 - a. Review tender documents for grass cutting.
 - b. Review tender quote(s) for bench refurbishment/replacement.
 - c. Discuss highway maintenance issues.
 - d. Review status of local footpaths.
 - e. Review updates to Parish Council Governance documents and policies to include:
 - i. Model Standing Orders
 - ii. Members Code of Conduct
 - iii. Model Financial Regulations
 - iv. Councillor email accounts
 - v. Discuss Clerk’s membership of the Society of Local Council Clerks (SLCC).
 - f. Review amendments and updates to Corringham Parish Council website.
 - g. Discussion recreation Ground Charity (funding routes)
 - h. Clarify arrangements and agreements relating to:
 - i. Pond area
 - ii. LCC land holding
 - iii. Allotments
 - iv. Damaged memorial
9. **FINANCIAL REPORTS** – To receive the financial report and approve payments.
10. **PLANNING MATTERS** – To consider applications and responses to planning matters.
11. **ONGOING MINOR ITEMS, CORRESPONDENCE AND AGENDA ITEMS FOR THE NEXT MEETING**
12. **DATE OF NEXT MEETING** – To resolve the note the date of the next meeting as **Tuesday 1st February 2022**.

All COVID-19 Guidelines must be adhered to:

- Masks must be worn on entry to the building
- Please use the hand sanitiser on arrival
- Please do not attend if you have any recognised Covid-19 symptoms.

The meeting is open to the public, who may submit questions or statements in writing to the Clerk by noon on the day of the meeting. During the meeting, and at the Chairman’s discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.