

CORRINGHAM PARISH COUNCIL & BURIAL AUTHORITY

RFO Report 30/06/2022

ITEM	DESCRIPTION	COMMENT	ACTION
1.	Monies in bank as of 30 th June 2022	Current Account = £13,745.52 BMM (Reserve) Account = £5,500.80 Total = 19,375.07 Accounts checked and reconciled to end June 2022	
2.	Bank activity	Bank charges June 2022 = £11 (Up £2 due to charges for presentation and deposit of cheque) Interest on reserve account June 2022 = 0.23p	
3.	Paid invoices & expenses PC general	Village Hall – room hire £48 – 03/06/22 Village Hall – Deposit - £50 – 03/06/22 Heathers Property Service £580 – 13/06/22 Linda Summers (internal audit) £50 13/06/22 General expenses D Semley £128.75 30/06/22	
4.	Jubilee expenses– Bank payments	Diane Semley (Jubilee expenses) £952.60 13/06/22	
5.	Jubilee expenses – Cash payments	Diane Semley £405.00 13/06/22 Jonathan Stanser £876 13/06/22	
6.	Outstanding invoices & expenses - PC general	Ecology Report* £514.56 Cemetery rates £239.52 Heather property services £580 D Semley – Deed Book & Fireproof bag £165.42	Claim Ecology report grant Authorise payments
7.	Payments received - general	Village Hall deposit return £50 – 15/06/22 Jubilee takings (Cash) £1,281 (paid out in expenses for J Stanser & D Semley)	
8.	Payments received - outstanding	None	
9.	AGAR	Now on website as required	
10.	Internal Audit	LALC internal audit fee for 2022/23 would be in the region of £150 - £200 depending on add ons such as burial accounts. This includes completed AGAR	Decision needed for budget planning
11.	VAT	VAT refunds need to be actioned before 3 year deadline expires	Check 126 VAT claim form
12.	Asset register	Needs to be updated to include equipment bought for Jubilee celebrations	

*Ex VAT cost is recoverable through LCC Community Wildlife Grant for which we are already accepted.

Diane Semley