

CORRINGHAM PARISH COUNCIL & BURIAL AUTHORITY

RFO Report 28/02/2023

ITEM	DESCRIPTION	COMMENT	ACTION
1.	Monies in bank as of 28th February 2023	Current Account = £10,357.55 BMM (Reserve) Account = £5,519.84 Total = £15,877.39 Bank reconciled to end February	
2.	Bank activity	Bank charges February 2023 = £8.00 Interest on reserve account February 2023 = £4.92	
3.	Paid invoices & expenses	Village Hall hire January 2023 - £24 Thonnock – Allotment rental 2022 - £173.50 - LALC website support - £90 (inc. £15 VAT) LALC Internal audit - £216 (inc. £36 VAT) LALC subscription 2023-24 - £161.18 LALC Training scheme 2023-24 - £120.00 Cllr Semley expenses - Invoice for Wreath - £23.98 Notice Board Company – Noticeboard - £702.12 (inc. 117.02 VAT)	
4.	Outstanding invoices & expenses	2023-24 website support - £408 – (inc. £68 VAT) Cllr. Semley expenses - Pond safety Equipment - £151.84 – (inc. £25.30 VAT.) Cllr. Semley expenses - Pond safety Signage - £23.57 – (inc. £3.94 VAT.)	Payment to be agreed
7.	Income received	Nil	
8.	Income outstanding	None	
9.	VAT	Over £1,000 in VAT has been identified to date over the last three years, together with VAT registration numbers. Advise this be claimed back at end of March when 2022/23 accounts close.	Awaiting end of March before submitting claim.
10.	Cemetery Council Tax	Cllr Semley pursuing Cemetery Council tax - payment of and possible refunds.	Awaiting information from LCC & Internal auditor.
11.	Asset register	Needs updating	Awaiting information
12.	Ashwin Trust	Bank transfer payment now received.	

Diane Semley

01/03/23