

## CORRINGHAM PARISH COUNCIL & BURIAL AUTHORITY

### RFO Report 31/03/2023

ITEM	DESCRIPTION	COMMENT	ACTION																					
1.	Monies in bank as of 2831 <sup>st</sup> March 2023	Current Account = <b>£4,424.02</b> BMM (Reserve) Account = <b>£10,527.14</b> Total = <b>£14,951.16</b> Monies moved from Current to Reserve account to try and offset bank charges with interest payments. <b>Bank reconciled to end March</b>																						
2.	Bank activity	Bank charges March 2023 = <b>£8.00</b> Interest on reserve account March 2023 = <b>£7.30</b>																						
3.	Paid invoices & expenses	Noticeboard Company – Cemetery noticeboard - <b>£702.12 – (inc. £117.02 VAT)</b> Cllr. Semley expenses - Pond safety Equipment - <b>£151.84 – (inc. £25.30 VAT.)</b> Cllr. Semley expenses - Pond safety Signage - <b>£23.57 – (inc. £3.94 VAT.)</b> Village Hall – Hire Charge for February - <b>£24</b> Village Hall – Hire Charge for March - <b>£24</b>																						
4.	Outstanding invoices & expenses	Awaiting invoice for ongoing website support.																						
7.	Income received																							
8.	Income outstanding	Allotment rents – invoices to be issued.																						
9.	Grass Cutting Contract	2023 prices for grass cutting have been increased by 8- 10%. Revise prices – <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Area</th> <th>2022 cost</th> <th>2023 cost</th> </tr> </thead> <tbody> <tr> <td>Cemetery</td> <td>£120</td> <td>£130</td> </tr> <tr> <td>Pond</td> <td>£60</td> <td>£65</td> </tr> <tr> <td>Verges</td> <td>£110</td> <td>£120</td> </tr> <tr> <td>Pond hedge A</td> <td>£100</td> <td>£110</td> </tr> <tr> <td>Pond hedge B</td> <td>£100</td> <td>£110</td> </tr> <tr> <td>High Street hedge</td> <td>£10</td> <td>£10</td> </tr> </tbody> </table>	Area	2022 cost	2023 cost	Cemetery	£120	£130	Pond	£60	£65	Verges	£110	£120	Pond hedge A	£100	£110	Pond hedge B	£100	£110	High Street hedge	£10	£10	Awaiting signed contract and insurance documents. Budget needs to be adjusted to reflect increase and anticipated overall spend.
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10.	VAT	VAT claim submitted for period August 2020 to end of March 2023. Over £1,500 of recoverable VAT identified.																						
11.	Cemetery Council Tax	Form for relief from Non-Domestic Rates has been submitted to Lincoln City Council who deal with the rates on WLDCs behalf.	Awaiting confirmation and payment																					
12.	Asset register	Update being prepared for AGAR	Ongoing																					
13.	AGAR	AGAR documents being collated. Certificate of exemption awaiting signatures	Sign AGAR exemption certificate																					

Diane Semley

03/04/23