

CORRINGHAM PARISH COUNCIL – AGENDA

To: All Members of Corringham Parish Council

Please consider yourself summoned to an **Ordinary Meeting of Corringham Parish Council on Tuesday 2nd January 2024 at 7.15 pm.** The meeting will be held in the Corringham Village Hall, for the purpose of transacting the following business:

7.15pm – Public Forum: To receive verbal or written comments and views from the public for consideration at future meetings together with reports from outside agencies.

Please note any issues raised cannot be discussed at this meeting but will be added to the agenda for the next meeting or replied to via post or email.

Questions or statements in writing should be submitted to the Acting Clerk by noon on the day of the meeting – email clerkcorringhampc@gmail.com.

AGENDA

1. CHAIRMAN’S WELCOME

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS – To receive declarations of interest in respect of matters in this agenda.

4. MINUTES - To consider and resolve to:

Approve the Minutes of the Ordinary Meeting held Tuesday 5th December 2023 and address matters arising.

5. BUSINESS MATTERS FOR CONSIDERATION – To consider and review:

- a. Formal adoption of Acting Clerk & RFO
- b. Civility & Respect Pledge
- c. Ashwin Charity update
- d. Allotments – Thonock update & Rental Contracts.
- e. Audit 2023-24
- f. Asset Register
- g. Risk Assessment
- h. Councillor email addresses
- i. Access to bank account – New Councillors

6. FINANCIAL REPORTS – To receive the financial report and approve payments.

- a. Precept sign off
- b. RFO report
- c. Approve payments as listed on payment sheet

7. PLANNING MATTERS – To consider applications and responses to planning matters – information circulated prior to meeting

8. CORRESPONDENCE – Emails circulated prior to meeting.

9. ONGOING MINOR ITEMS AND AGENDA ITEMS FOR THE NEXT MEETING

10. DATE OF NEXT MEETING – To resolve the note the date of the next Ordinary meeting as **Tuesday 6th February 2024**