

Corringham Parish Council

Minutes of Ordinary Meeting of the Parish Council June 2nd 2024

Minutes of the Ordinary Meeting of Corringham Parish Council, held on Tuesday 2nd June 2024 at 7.15 pm at Corringham Village Hall

Present: Parish Councillors: D. Semley (Chairman), S Blades, J Tipping, M Johnson, M Parr

7.15pm – Public Forum: No members of the public attended.

5 CHAIRMAN'S WELCOME - Cllr. Semley welcomed all to the meeting and thanked them for attending.
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54. APOLOGIES FOR ABSENCE - None

55. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS – No declaration in relation to the agenda items.

56. MINUTES - To consider and resolve to:

- i. It was **RESOLVED** to approve the Minutes of the Annual Meeting held Tuesday 7th May 2024 as a true and accurate record of the meeting.

57. BUSINESS MATTERS FOR CONSIDERATION – To consider and review:

- i. Appointment of Clerk - Resolve to exclude the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Discussion were held with potential candidate for the position of Clerk to the Council.

It was **RESOLVED** to offer the candidate the position of Clerk to the Council.

Cllr. Johnson to contact and send through contract of employment.

The Chairman then reopened the meeting to the public.

- ii. Update on pond meeting between Cllr Semley & LCC – Councillor Semley updated the Council on her on site discussions with the head of Highways for this division. Land ownership has subsequently been confirmed as being Lincolnshire County Council Corporate Property Division. The representative from Highways offered some advice on the way forward and suggested the Council contact WLDC planning for their input.
- iii. Update on Ashwin & Recreation ground charities – Cllr. Semley can now access both charities on the Charity Commission website and all annual returns are now up to date.
Cllr. Semley still trying to contact the representative from Nat West re banking for Ashwin Charity.
- iv. Training – list of available courses circulated prior to meeting
- v. Aisby grass cutting – It was **RESOLVED** to send letter of thanks and a voucher to resident of Aisby for undertaking regular grass cutting.
- vi. Aisby village signs – Cllr. Semley has discussed the missing signs with the head of Highways. She has emailed details through to them.
- vii. Aisby Noticeboard – IT was **RESOLVED** the noticeboard be removed from current site and assessed for re-positioning.
- viii. Benches – It was **RESOLVED** to remove the damaged bench on East Lane. Cllr. Semley to speak to Heathers Property Services re maintenance of grass around benches.

58. FINANCIAL REPORTS – To receive the financial report and approve payments.

Corringham Parish Council – Ordinary Council on Tuesday 4th June 2024.

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RFO Report 31/05/2024

ITEM	DESCRIPTION	COMMENT	ACTION
1.	Monies in bank as of 31 st May 2024	Current Account = £3,206.22 BMM (Reserve) Account = £33,152.44 Total = £36,358.66 Bank reconciled to 31/05/2024	
2.	Bank activity	Bank charges April 2024 = £8.00 Interest on reserve account April 2024 = £52.78	
3.	Paid invoices & expenses	Heathers property services – Grass cutting = £1,270.00 Zurich – Insurance - £418.20 Thonock – Allotment rents - £173.50 Village Hall – Room hire April - £26	
4.	Outstanding invoices & expenses	Village Hall – Room hire May - £52	
5.	Expected outgoings	Village Hall – Room hire April 2024 - £26	
6.	Income received	None	
7.	Income outstanding	None	

- a. It was RESOLVED to accept the RFO report as a true and accurate record.
- b. No invoices received for approval.

59. PLANNING MATTERS – Comments on High Street proposed development to be circulated over weekend for comments

60. CORRESPONDENCE – circulated prior to meeting

61. ONGOING MINOR ITEMS AND AGENDA ITEMS FOR THE NEXT MEETING

- i. Recreation ground review
- ii. Details of Willingham trust
- iii. LALC re Teams meetings in case of extreme weather conditions
- iv. Newsletter to be circulated over weekend

62. DATE OF NEXT MEETING – To RESOLVED to note the date of the next Ordinary meeting of the Parish Council as 2nd July 2024

63.

Meeting Closed 20.30.