

Corringham Parish Council

Minutes of the Ordinary Meeting of the Parish Council October 14th 2025, 7.15 pm Corringham Village Hall

Present:

Parish Councillors: D Semley, S Blades, J Tipping, M Parr, M Johnson, R Craven, S Bibb, K Bacon

Clerk: D Groves

7.15pm – Public Forum: No members of the public present

Item:

72. CHAIRMAN’S WELCOME - Cllr. Semley welcomed all to the meeting and said it was good to see a full attendance of all councillors and a clerk.

73. APOLOGIES FOR ABSENCE - None.

74. WELCOME TO CLERK – Cllr. Semley warmly welcomed the new clerk to the Parish Council.

75. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS – None in relation to agenda items

76. MINUTES & MATTERS ARISING -

- i. There were 2 amendments to the minutes, in respect of S Blades did not attend the meeting but had sent apologies.
- ii. It was **RESOLVED** to accept the minutes, annotated with the above amendments, from the Ordinary Meeting held on September 2nd 2025 as a true and accurate record.

77. BUSINESS MATTERS FOR CONSIDERATION – To consider and review:

i. **Village Hall Update**

2 members of the Village Hall committee attended and updated the meeting on the running of the facility.

CORRINGHAM VILLAGE HALL PC UPDATE 14 OCT 25

Steady Success with food traders and routine activities such as bingo coffee morning and the quiz.

Gainsborough music society and a number of private hirings continue to keep the hall in use and we are actively advertising our ability to support both parish and wider community engagement. Heating issue now resolved and we’re now on a smart system.

Land registry application now submitted and in the system. Updates to follow.

Allocation of a local contractor to repair external pointing in anticipation of winter, also to construct a bar for the main hall - (Ark Construction).

Further renovations subject to future funding. Solar is an avenue were are actively investigating and with a small grant we should be able to get this installed quite soon.

As always thank you for the continued support as the Parish Council - we the committee are extremely grateful for your financial, moral and neighbourly assistance to date.

Nothing further to report.

Scotty Wilkinson

Chair

Cllr Semley thanked them for the report and asked if this could be presented at each meeting. It was **RESOLVED** that this would become a regular agenda item.

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ii. Clerk Updates

- a. **School** – An agreement had been arranged for the December meeting to take place in the main hall. It was **RESOLVED** to hold the December meeting in school main hall, which would commence at 7.00pm with a tour of the school.
- b. **Remembrance Service** - Cllr. Semley had purchased a wreath on behalf of the Parish Council and would advise the Vicar. Members of the council were asked if they would like to attend the service if available. It was **RESOLVED** Cllr. Semley would ask the Vicar for details of the Remembrance Service and as many councillors as available would attend.
- c. **Dog Mess Signs** – The signs had not yet been put out. After a discussion regarding the amount of dog mess around areas of the village it was agreed to put the signs out as soon as possible
- d. **Post Office** – On behalf of the Parish Council, Cllr. Semley offered condolences to the family of Tony who had recently passed away.

iii. Clerk Printer

An Ink Plan was required to be set up for use with the printer. It was **RESOLVED** that the Clerk would investigate what plans were available and advise at the next meeting.

- iv. **Recreation Ground/Pond area** – Cllr. Semley had received an email proposal from Lincolnshire County Council. Discussion was had on the way forward. It was **RESOLVED** to have further discussion with LCC. Cllrs. Semley and Bibb would pursue this.

- v. **Finance Committee Recommendations** – Cllr. Semley presented the recommendations which would equate to 2.8% increase in the precept and include using £14,500 from the reserve fund.

It was **RESOLVED** to accept the recommendations.

- vi. **AGAR Assertion 10** – Cllr. Semley advised that the council requires its own domain for emails which cannot be Gmail and an urgent need for this to be set up as the Clerk currently does not have a designated email address. Discussion was had regarding a domain name, number of email addresses to purchase and associated costs. It was **RESOLVED** to adopt “Corringhampc.org.uk” as the domain name.

Cllr. Johnson to look further into the costs of packages available.

- vii. **Christmas Tree** – Cllr. Semley suggested a Christmas Tree be donated to the Parish. It was **RESOLVED** to source and donate a tree to the Parish. Cllr. Parr to Thonock Estates to enquire if they had anything suitable they were willing to donate

78. FINANCIAL REPORTS – To receive the financial report and approve payments.

RFO Report October 2025

ITEM	DESCRIPTION	COMMENT	ACTION
1.	Monies in bank as of 30th September 2025	Current Account = £978.69 BMM (Reserve) Account = £35,289.82 Total = £36,268.51 Bank reconciled to 30th September 2025	
2.	Bank activity	Bank charges September 2025 = £0.00 Interest on reserve account September 2025 = £47.15	
3.	Paid invoices & expenses	Heather Property Services – Grass cutting - £1,800 ICO - Registration Fee – £47.00	

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		Perkins George Mawer – Site Survey Fee for Village Hall - £540 (VAT £90)	
4.	Income		
5.	Income expected	£220 – Burial fee	Awaiting cheque clearance
6.	Payments awaiting approval		
7.	Payments expected	Heather property services – Grass cutting	
8.	VAT	Vat to date for 2025/26- £947	

- i. It was **RESOLVED** to accept the RFO report as presented.
- ii. Payments were approved as follows:
LALC – Training Scheme Subscription - £84.

79. **PLANNING MATTERS** – None of significance received.

80. **CORRESPONDENCE** – Circulated prior to meeting. None for discussion.

81. **ONGOING MINOR ITEMS AND AGENDA ITEMS FOR THE NEXT MEETING** –

Edmund Close Hedge – Cllr. Bacon advised the hedge, which backs onto the High Street, was overgrown with brambles which had scratched pedestrians. It was **RESOLVED** the Clerk would contact Lincs Rural Housing to ascertain who is responsible for maintaining the hedge.

Defibrillator – It was **RESOLVED** that Cllr. Craven would forward the relevant details of the site to Cllr. Semley who would complete the application form.

External Invitations to Meetings – It was **RESOLVED** the Clerk would invite the District and County Councillors to future meetings.

82. **DATE OF NEXT MEETING** – It was **RESOLVED** that the date for the next meeting of the Parish Council, which will be **Tuesday 4th November 2025 at 7.15 pm.**

Meeting closed 8.50pm