

Corringham Parish Council

Minutes of the Ordinary Meeting of the Parish Council February 3rd 2026, 7.15 pm Corringham Village Hall

Present:

Parish Councillors: D Semley, S Blades, J Tipping, M Parr, M Johnson, R Craven, K Bacon, S Bibb

Clerk: D Groves

In Attendance: County Councillor C Reeve, Grant White (WLDC)

7.15pm – Public Forum: No members of the public present.

Cllr Semley invited Cllr Reeve to provide an update in regards to any ongoing matters. Lincolnshire County Council have agreed a budget proposal which is due to be approved at the next meeting. The Highways Improvement Group had their first meeting with Highways in which a better understanding from all was achieved. Things are progressing slowly and delays in any pending works have mainly been down to weather conditions.

Item:

113. CHAIRMAN’S WELCOME - Cllr Semley welcomed all to the meeting and thanked everyone for attending in the cold weather.

114. APOLOGIES FOR ABSENCE – None.

115. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS – Cllrs Bacon, Craven and Johnson declared an interest in Item 5ii Village Hall Party Complaint.

116. MINUTES & MATTERS ARISING -

- i. It was **RESOLVED** to accept the minutes from the Ordinary Meeting held on January 6th 2026 as a true and accurate record.
- ii. **Village Memorial** – Item to be carried over to next meeting.
- iii. **Church Clock** – A grant application had been received in regards to the annual maintenance costs for the Church Clock. After discussion it was agreed to approve the request. It was **RESOLVED** the Clerk would write to the applicant and confirm a payment of £192 had been approved.
- iv. **Aisby Defibrillator** – The item had been received however Cllr Craven had been unable to source an electrician to install it. He contacted the Community Defibrillator Service at WLDC for further advice. A representative attended the meeting to explain what assistance they could provide. They proposed that if the council signed up to their maintenance service, currently £110 per year, as part of this agreement, there would be no charge for fitting the defibrillator. This service is currently provided for the Village Hall defibrillator and after discussion it was agreed to fund the same level of service for Aisby. It was **RESOLVED** Cllr Craven would contact Grant White (WLDC) and advise him of the council’s decision to accept his proposal.

There was a further discussion about the provision of bleed kits. It was advised these could be provided and stored within the defibrillator cabinets. Cllr Semley would look into this and advise.

117. BUSINESS MATTERS FOR CONSIDERATION – To consider and review:

- i. **Village Hall Update**

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A member of the Village Hall committee attended and updated the meeting on the running of the facility.

VH activities continue as normal.

There is an open complaint which will be addressed on 7 Feb 26 relating to a 16th Birthday Party held at the VH.

The Bar has been replaced by ARK Construction and we have completed the renovations in the main hall and lobby.

Solar funding application were unsuccessful as previously mentioned so a new application will be made in the new fiscal year.

Nothing further to report.

Scotty Wilkinson

Chair

- ii. **Village Hall Party Complaint** – Due to the subject matter, The Chairman reminded all that Standing Orders were to be observed. The Complainant was asked to brief councillors on the nature of the complaint and the outcome they required. The Complainant requested this be done in a closed meeting. In accordance with Public Bodies (Admissions to Meetings) Act 1960 1(2) The Chairman asked non council members to leave the room for the duration of this item.

The Complainant briefed all on the nature of the complaint, which regarded anti social behaviour of attendees at a private party. Councillors were then given the opportunity to ask questions and request clarification of any points. On completion of this, due to a Declaration of Interest, The Chairman asked Cllrs Bacon, Craven and Johnson to leave the room whilst the matter was discussed regarding a resolution.

Discussion was had at to what action Councillors could take. It was agreed, in this instance, the Parish Council does not have any jurisdiction. However, it was felt some areas of the procedures regarding private bookings could be made clearer and would write to the Village Hall Committee with suggested amendments.

It was **RESOLVED** the Clerk would write to the Complainant advising them of the decisions made.

It was **RESOLVED** the Clerk would write to the Village Hall Committee regarding suggested amendments regarding private booking.

After completion of this Item The Chairman invited all to return to the room.

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iii. Clerk Updates

- a. **January Salary** – Additional 5 hours overtime due to training. It was **RESOLVED** to pay overtime retrospectively
- b. **SLCC** – Clerk now enrolled with SLCC
- c. **Grit Bin** – Has now been refilled.
- d. **Thank you letter** – This has been sent to Corringham CE School.
- e. **Notification of Highways Work** – Advance notification had been received regarding a road closure for work by Anglian Water. It is scheduled to take place from 9th-13th March 2026 between A631 and Anglian Water Sewage Works. Accurate dates and times will be displayed on site in advance.
- f. **Social Media Posts** – Information, relevant to the Parish, is received regularly. The Clerk proposed this could be published on Corringham Parish Council and Corringham & Aisby Community Board Facebook pages. It was **RESOLVED** the Clerk would use these mediums to publish any relevant Parish information.
- g. **Training** – Several training courses had been booked for councillors and the Clerk to attend. Any costs had already been budgeted for.

- iv. **Emergency Planning** - Cllrs Semley and Bibb had attended an Emergency Planning Meeting at Gainsborough Town Council. It was agreed that individual councils would begin work on resilience plans, specific for their area. The aim was to cover any incident that may occur. It would require highlighting those within the Parish with specific skills, vulnerable residents and suitable locations which could be used. The overall aim of the plan would be to allow the Parish to know who to contact and initial response action to take until professional help arrived. Cllr Semley proposed a committee be set up with representatives from the around the village and volunteers were sought from the council to initiate this.

It was **RESOLVED** Cllrs Bacon, Craven, Johnson and Parr would represent the Parish Council.

It was **RESOLVED** Cllr Johnson would co-ordinate the set up of a village committee to complete the Emergency Plan document.

It was **RESOLVED** Cllr Bibb would act as a liaison between the village and Gainsborough Town Council.

After completion of this Item, Cllr Bibb left the meeting.

- v. **Risk Assessment** – The document has been reviewed and Cllr Semley noted the need for an additional column detailing the current risk level. It was **RESOLVED** to accept the amendments and revised version of the Risk Assessment.
- vi. **Policy Review** – The following documents have been reviewed and no amendments required.

Code of Conduct

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Communications & Media Policy

Data Breach Policy

- vii. **Ashwin Charity** - In view of the age of the Charity's governing document Cllr Semley had written a new Deed of Trust document which she would meet and discuss with the Trustees. Once all were in agreement, this would be presented to Charities Commission for approval. This will then, hopefully, allow the charity to access the bank accounts.

118. FINANCIAL REPORTS – To receive the financial report and approve payments.

RFO Report February 2026

ITEM	DESCRIPTION	COMMENT	ACTION
1.	Monies in bank as of 31st January 2026	Current Account = £2,583.25 BMM (Reserve) Account = £30,438.05 Total = £33,021.3 Bank reconciled to 31st January 2026	
2.	Bank activity	Interest on reserve account January 2026 = £35.52	
3.	Paid invoices & expenses	Clerk Salary = £233.60 Ionos – Domain and email registration - £15.60 Expenses Cllr Semley – Purchase of Wreath - £24.49	
4.	Income	None	
5.	Income expected	None	
6.	Payments awaiting approval	LALC Subscription - £188.98 - No VAT LALC Training scheme - £156.00 - £26.00 VAT	
7.	Payments expected	None	
8.	VAT	Vat to date for 2025/26- £1,094.33	

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Bank Reconciliation:

Jan-26				
01/01/202				
Balance B/fwd	6	£2,856.94	£30,402.53	£33,259.47
Income		£0.00	£35.52	£35.52
Plus income		£2,856.94	£30,438.05	£33,294.99
Expenditure		£273.69	£0.00	£273.69
Minus expenditure		£2,583.25	£30,438.05	£33,021.30
31/01/202				
In Bank	6	£2,583.25	£30,438.05	£33,021.30

- i. It was **RESOLVED** to accept the RFO report as presented.
- ii. Payments were approved as follows:
 - LALC – Annual subscription - £178.38
 - LALC – Annual Training Scheme - £84.00
 - LALC – Internal Audit - £222.00
 - Time Assured Ltd – Church Clock Maintenance Grant - £192
 - Clerk Expenses – SLCC Membership Fee - £126.00

119. PLANNING MATTERS – None of significance received.

120. CORRESPONDENCE – Circulated prior to meeting.

Estates with Unadopted Amenities – The Clerk had received an email from NALC requesting examples of private estates in the area with unadopted amenities, ie roads, drainage systems and any issues that had arisen. A discussion took place regarding possible examples but due to the vagueness of the email it was unclear what information needed to be provided. The Clerk would email NALC and request further clarification of the information they required.

121. ONGOING MINOR ITEMS AND AGENDA ITEMS FOR THE NEXT MEETING –

Village Road Repairs/Maintenance – Cllr Parr advised verges on Mill Mere Road and Pilham Lane were getting badly damaged due to an increase in large tankers using this route. This was also causing damage to the road surface. Cllr Semley would report the issues on FixMyStreet.

122. DATE OF NEXT MEETING – It was **RESOLVED** that the date for the next meeting of the Parish Council, which will be **Tuesday 3rd March 2026 at 7.15 pm.**

Meeting closed 9.20 pm